

Committee Minutes
Northeast Kansas Regionalization Committee
August 30th, 2006

A. Call to Order- The August 30th meeting was opened by Pat Collins.

B. Roll Call –

Terri Ploger-McCool-KDEM	Danny Barnett-Atchison Co.
Todd Ackerman- City of Marysville	Barb Kolde-Ag.
Gary Benjamin-Anderson Co.	Howard Giles-City of Topeka
Don Haynes-Jefferson Co.	Jack Taylor-Fire Services
Alison Mueller-Washington Co.	Pat Collins-Riley Co. /Chairman
Samuel Carlson-Nemaha Co.	Bill Walker-Fire Services
Midge Ramson-Public Health	John Cyr-NCKPC
Don Smies-Morris Co.	Dave Sterbenz-Topeka Fire
Rick Frevert-Lyon County	Kathy Allen-E.M.
Richard Barta-Law Enforcement	Alan Radcliffe-E.M.
Jonathan York-Marshall Co.	Brad Hamilton-Jackson Co.
Marvin Grimes-Anderson Co.	Larry Woodson-Osage Co.
Brett Howard-Pott Co. /EMS	Cade Rensink-Extension Officer
Shelia Dale-Osage Co.	J.D. Spradling-Miami Co.

Were present for the August 30th meeting held in Topeka, Kansas

C. Approval of Past Minutes- Pat Collins presented the July minutes and the August 15th minutes. There was a change to the August 15th minutes from accepting the top ten voted projects to state that the committee will fund the top voted projects till the funds are used. Midge Ramson motion to accept the minutes with the changes and Todd Ackerman 2nd. There was a unanimous vote from the committee.

D. Volunteers for the State Exercise and Design Team- Bill Brubaker asked for two volunteers with exercise and design experiences to be on the State Exercise and Design Team. Midge Ramson and Dave Sterbenz volunteered to be on the team.

E. Voted Project List-

1. Project #3- Regional Training
2. Project #1- Confined Space Rescue Equipment
3. Project #2- Regional Exercise
4. Project # 5- IMT
5. Project # 6- Vulnerability/Risk Analysis
6. Project # 8- Standardized Personnel Accountability System
7. Project # 7- Radiation Detection Equipment/Training

8. Project # 10- Cross-band Repeaters
9. Project # 4- DIDSON Unit
10. Project # 14 Mass Causality/Fatality Trailer
11. Project # 12- Mobile Public Health Trailer
12. Project # 9- Multi-Agency Communications

There will be approximately \$14,000 left after funding these twelve projects. The committee held a discussion on what to do with the left over funds. Brett Howard moved to have the approximate \$14,000 to be spilt between exercise and training. Jack Taylor 2nd and there was a unanimous from the committee.

F. Fiscal Agent- The committee voted on a fiscal agent via email. The committee decided to have North Central Kansas Planning Council be the Fiscal Agent. John Cyr gave a presentation on his company's policies.

The North Central Regional Planning Commission (NCRPC) was created in 1972 predicated on what is today K.S.A. 12-744 et seq. While the organization has neither taxing power nor bonding authority, legal authorities have deemed it to be a "municipality" by most rules and to be subject to an OMB Circular A-133 audit each year. The twelve (12) counties and eighty-four (84) cities that constitute the NCRPC exist in one of the more rural areas of the state. In its 26 years of operation as an EDA development district, this coming in 1980, the NCRPC has enhanced local capacities by helping members access over \$220.0 Million to finance regional infrastructure and housing improvements. The organization has further used an additional \$16.0 Million to improve the energy efficiency of 10,091 housing units. In addition, since 1985 the NCRPC has structured \$66.0 Million in private business finance for operations within the district, at times utilizing its own \$700,000 revolving loan fund to leverage the other capital. This activity has directly created and/or saved 1,364 jobs during that period. In 1995 it created its own Internet Service Provider, this being the 501(c) 3 company named North Central Kansas Community Network (NCKCN). That today provides a variety of IT service to over 4,000 customers.

- Specific to its procurement process, the NCRPC follows rules largely set forth by other federal programs.
- Simple quotes are sought on products or services whose aggregate cost does not exceed \$25,000.
- Products or services whose value falls between \$25,000 and \$100,000 can be procured by either bid or quote, depending on the nature of the product or service being sought. The decision on which process to follow depends on what value the NCRPC is to gain. Non-competitive negotiations typically fall inside this range when sole-source providers are involved.
- Products or services exceeding \$100,000 are procured by competitive sealed bid and/or competitive negotiation.

General legal counsel for the NCRPC is:

Curt Frasier
Frasier & Johnson Attorneys at Law
116 N. Hersey
Beloit, KS 67420
Telephone: (785) 738-5723

Our annual audit is performed by:

Jim Trower and Bonnie Sanderson
Woods & Durham Chartered
1619 E. Iron Ave.
Salina, KS 67401
Telephone: (785) 825-5494

G. Sub-Committee Work Time- The committee broke into their sub-committees until 1 p.m.

H. Old Business – Reports from the sub-committees

Management and Administration

Sheldon Hamilton-Chair
Steven Granzow
Pat Collins
Bill Walker
Garry Berges
Alison Mueller
Kelly Schmelzle
Cade Rensink

The Management and Administration committee had nothing to report at this time.

Grants

Kathy Allen-Chair
Brett Howard
Sheriff Barta
Midge Ransom

Steven Granzow
Jack Taylor
Jonathon York
Jeff-Public works

Kathy Allen was going to work on the proposal of projects to submit to KHP by September 1st.

Legislative Committee

Bill Walker-Chair	Richard Barta
Pat Collins	Alison Mueller
Steven Granzow	Larry Hall

Alison Mueller had nothing to report.

Training and Credentials Committee

Don Haynes-Chair	Rick Frevert
Steven Granzow	Heidi
Sam Carlson	Alan Radcliffe
Todd Ackerman	Richard Barta

Don Haynes reported that the Training committee will be sending out a questionnaire to find out who can teach the NIMS training and who needs the training. They are going to locate the trainers to have a better idea of where trainers are needed.

Exercise Committee

Brett Howard-Chair	Alison Mueller
Steven Granzow	Randy Rodgers
Alice Weingartner	Shelia Dale
Richard Barta	Kathryn Allen

Brett Howard had nothing to report at this time.

Incident Management Team

Alan Radcliffe-Chair	William Olin
Bill Brubaker	Bill Walker
J.D. Spradling	Kathryn Allen
Steven Granzow	Todd Ackerman
Don Haynes	Jonathon York
Pat Collins	Dave Sterbenz
Rick Frevert	Shelia Dale

Alison Mueller
Richard Barta

Bernard Streeter

Alan Radcliffe asked Kathy Allen to change the wording in the proposal to have type IV IMT to a type III IMT. KDEM will have an open session at the KEMA conference being held September 12th – 15th. Alan will be putting together an application for team members. He would like the applications to be turned in by December. He would like to have the team establish by February. The IMT sub-committee would have the Regional committee screen the applications.

I. New Business- Pat Collins thought that the committee should have a sub-committee for the communication projects. The sub-committee would need to meet with CAT to discuss these projects and to make sure the equipment will do what is needed.

Alan Radcliffe thought that a portable AC100 in each county would be helpful to make the region Interoperable. The grant will probably be opened in December. KHP will let Kathy Allen know if the proposal was approved by next week. The committee decided to have the three vendors for the accountability system come to the next meeting to give a 15 minute presentation on the equipment so that the committee has a better understanding on the equipment and decide on which vendor to approve.

**Next meeting
September 27th -Topeka Fire Station**

Pat Collins adjourned the meeting at 2 p.m.